

Minutes of the Meeting of Stainforth Parish Council held in Stainforth Village Hall on Tuesday, 19 April 2016 at 7.18pm, immediately after the Annual Parish Meeting.

Present: Cllrs Blackburn (Chairman), Asher, Mills, Sharp and Warren. Also the Clerk.

1 To receive apologies - none

2 Code of Conduct - Localism Act 2011

- a) To record any Councillor's Disclosable Pecuniary Interest in relation to items on this agenda - *none*
- b) To consider any changes in members' register of interests - *none*
- c) To consider any dispensations - *none*

3 Superfast Broadband in Stainforth – update – nothing further to report. Cllr Blackburn to circulate such details of the scheme as are available. This would include advice on how to register an interest.

4 To approve the Minutes of the Meeting of the Council held on Tuesday, 8 March 2016

Resolved: That the Minutes be approved and signed by the Chairman.

5 Matters Arising - none

6 Planning

- a) **To consider applications received - none**
- b) **To note any decisions received - none**
- c) **To receive any planning correspondence and to consider response - none**

7 Finance

- i) To authorise payment of accounts, including the Clerk's monthly remuneration and his expenses claim for period 1 January 2016 to 31 March 2016; also bills for annual servicing of the council's motor mower and updating of the finance software

Resolved: That payment of the Clerk's monthly remuneration and quarterly expenses be approved. Also, that the accounts be paid.

- ii) To authorise reimbursement of the provision of a grit bin in the sum of £66 inc VAT

Resolved: That payment be approved.

- iii) To adopt revised Model Financial Regulations 2016 – discussed.

Resolved: That the revised Model Financial Regulations be adopted.

- iv) Workplace Pensions – to consider the appointment of a second contact

Resolved: That Cllr Blackburn (Chairman) be appointed the second contact to act in the absence of the Clerk.

- v) LGA 1972 S137 expenditure limit 2016/2017. The PC had been advised that this had been fixed at £7.42 per elector - noted.

- vi) New Audit Regime - 3rd communication for smaller authorities. This describes the action which must be taken by those smaller authorities which have decided to opt out – received. (Stainforth PC has already decided to opt in).

8 To consider employment of a lengthsmen

The Chairman advised that he and Cllr Asher had 'walked' the parish. The Clerk had obtained relevant information on the employment of a lengthsmen and though a number of drains needed attention, it was not felt that the employment of a lengthsmen was necessary. Cllr Asher was compiling a list of drains which needed cleaning. Drains on Allen Close were referred to and it had been pointed out that these were the responsibility of Yorkshire Housing who will have to be contacted if action is required. Drains would be monitored during the next bout of wet weather. In the meantime, Cllr Asher was preparing a map showing the location of drains in the village and this would be presented to the next meeting of the council.

9 Trees adjacent to green at Little Stainforth

- a) To consider action in light of report received and circulated. It was pointed out that the matter of concern was five of the trees encroached upon a telephone wire. The Council considered that these trees should be felled.

Resolved: That quotes should be obtained solely for this work and the Council informed as soon as they were available, this matter to be included on the next agenda.

10 Street Lights

- i) To receive any reports for action. Cllr Asher again reported that the street light near the garage was on all night. The Clerk said that he would contact the contractor again in this regard, the Chairman advising that the street lights would be switched off anyway at the beginning of May, as has been the custom for a number of years.

Continued/

11 Highways

- i) To receive any reports for action – speeding on Main Road, in the village centre. To be included on the next agenda.
- ii) Urban grass cutting – advice received from NYCC on the procedure which would be followed in reimbursing parish councils for grass cutting of urban highway visibility splays. The PC was advised that it should receive the sum of £28.46 during the summer of 2016.

12 Repairs and Maintenance

- i) To receive any reports for action - *none*

13 To respond to correspondence received

- i) YDMT - Stories in Stone – Vernacular Architecture Course - Langcliffe - 23 & 24 April 2016
- ii) Capturing the Past project – meeting at Langcliffe Institute on 25 April at 6.30pm. Information circulated and information sheet displayed.
- iii) Licensing Act 2003 - Consultation on Craven DC's statement of Licensing Policy. This has to be reviewed every five years and is due this year. The consultation period ends on 30 June 2016.

Resolved: No action

14 To receive any items of information

- i) NYCC – Changes to Household Waste Recycling Centres (HWRCs) – circulated and posted displayed.
- ii) Came & Company (Insurers) - Spring Council Matters 2016 – booklet circulated.
- iii) Skipton & Ripon EU Events – advice received that Julian Smith MP will be holding two EU Referendum Events as follows: Ripon Spa Hotel, 26 May 2016 and Craven College, 3 June 2016, both commencing at 7.00pm.
Any constituents wishing to attend can find details on how to apply for tickets at www.juliansmith.org.uk or <https://areeureadyskipton.eventbrite.co.uk> and <https://areeureadyripon.eventbrite.co.uk>.
- iv) YLCA – advice on accessing the website of the National Association of Local Councils (NALC) - received and to be relayed to Members.
- v) Copy of 'Open Space' – Spring 2016
- vi) Copy of Clerks and Councils Direct – Spring 2016

15 To arrange the date of the Annual Meeting of the Parish Council

Resolved: That the Annual Meeting of the Parish Council be held in Stainforth Village Hall on Tuesday, 10 May 2016 at 7pm and will include the business usually transacted at an ordinary meeting.

There being no further business, the meeting was closed at 8.35pm.

**PFL
19.4.16**

